

**Minutes of the Meeting of  
Quonochontaug Central Beach Fire District  
Board of Governors  
held on Sunday, October 9, 2016  
at the Quonochontaug Grange  
5662 Post Road  
Charlestown RI 02813**

Members in Attendance: Brewster Blackall, Charlie Freedgood, Tom Frost, Julia Mathews, Randy Thornton and Tom Wildman

Members Absent: Tom Farrell, Julie Low, Jim Mara and Vince Reppucci

Also in attendance were Peter Rettig, Manager of Beach and Dunes; Katherine Huntington, Manager of Special Events; Kate Thornton, E-Mail Blast Coordinator; Sally Devin, Assistant Clerk, and members of the public

**I. Call to Order**

The Moderator, Randy Thornton, called the meeting to order at approximately 10:10 a.m..

**II. Approval of Minutes**

A **motion** was made to approve the draft minutes of the September 17, 2016 meeting of the Board of Governors. The motion was seconded and **passed**, with all members of the Board of Governors in attendance voting in favor of the motion (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

**III. Report and Proposal of Manager of Beach and Dunes**

Peter Rettig, Manager of Beach and Dunes, stated that we have installed two snow fences at the beach since Hurricane Sandy. These have worked so well in building up the beach that he proposes to install a third fence to be paid for with funds he understands are available from merchandise sales. Following discussion, a **motion** was made to expend up to \$4,500 for the installation of a snow fence, utilizing funds available from merchandise sales. The motion was seconded and **passed**, with all members of the Board of Governors in attendance voting in favor of the motion (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

#### **IV. Tennis Club Lease**

Randy recalled that at its last meeting the Board of Governors had approved a new single year lease to the Quonochontaug Tennis Club of the District land on which two of the club's courts are located, with a reservation of the right to take back the leased land at any time if we need it for modifications or enhancements to our water system. The Tennis Club subsequently renewed its prior request for a longer, ten-year lease with the same reservation, indicating that the longer term was preferable for planning purposes. Randy stated that he and the Clerk had confirmed with our counsel, Peter Ruggiero, that the reservation that Peter had previously prepared for a one-year lease would be equally effective for a longer term lease so it would seem that we could grant the Tennis Club's request for a longer lease and still maintain the flexibility we need to protect our water system.

Following discussion, a **motion** was made to adopt the following resolution:

*Resolved*, that the District's entering into a new ten-year lease to the Quonochontaug Tennis Club of the District property on which two of the club's courts are located, on terms substantially the same as those in effect, but with (1) an increase in annual rent from \$1,000 to \$1,200 and (2) a reservation of the right to take back the leased land at any time if it is needed for modifications or enhancements to the District's water system, is hereby authorized and approved, and that the Moderator or another Board member designated by him is hereby authorized to execute and deliver such lease.

The motion was seconded and **passed**, with all members of the Board of Governors in attendance voting in favor of the motion (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

#### **VI. Treasurer's Report and Motion**

The Treasurer, Julia Mathews, reported that only a very few 2016 property tax payments remain outstanding and she is actively pursuing these.

Julia noted that the election of a new Moderator at the 2016 Annual Meeting necessitated updating our banking resolutions. She then moved the following resolution:

*Resolved*, (1) that Julia Mathews (Treasurer), Randy Thornton (Moderator), and Charlie Freedgood (Chair of the Finance and Budget Committee) be authorized to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds from or into any bank account of the Quonochontaug Central Beach Fire District, (2) that Ceil McCulloch (Assistant Treasurer) also have such authority with respect to any bank account used solely or primarily for merchandise sales or special events funds, and (3) that the Treasurer, the Moderator and the Clerk are hereby authorized to take such actions as may be necessary or appropriate for effecting such authorizations, including without limitation signing such account agreements and certifying the adoption of such typical-form resolutions as any bank with which any such account may be established shall require, which agreements and resolutions are hereby authorized, approved and adopted.

The motion was seconded and **passed**, with all members of the Board of Governors in attendance voting in favor of the motion (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

## **VII. Use of Grange Hall**

Randy reminded those present that the Grange Hall is an important meeting location for us but that because there is no fee for use of the Community Room at the Charlestown Police Station and that room remains set up for meetings, the Board of Governors has generally regarded the Community Room as the preferred location for small meetings if it is available. Julia indicated that there has been some confusion as to the terms in the Grange's usage agreement, including its fee schedule and cancellation policy, which needs to be resolved.

A **motion** was made to adopt the following resolution, which motion was seconded and **passed**, with all members of the Board of Governors in attendance voting in favor (other than the Moderator, who under the District's By-Laws only votes in the case of a tie).

*Resolved*, that each of the Moderator, the Clerk and any other Board member authorized by either of them is hereby authorized individually to execute and deliver to Friends of the Quonochontaug Grange (FOTQG) from time to time such agreement(s) with respect to use of the Grange Hall by the District and its various committees as shall be requested by FOTQG and as the person executing the same shall deem necessary or appropriate.

**VIII. 2017 Scheduled Meeting Dates**

Randy noted that he had circulated proposed dates for scheduling Board meetings in 2017 and had received no objections. Charlie commented that it might be wise to tentatively schedule an additional meeting between the July and August dates suggested by Randy in case an additional meeting becomes necessary to finalize a proposed budget for 2018. It was agreed by the consensus of all present that 2017 Board meetings be scheduled for the following Saturdays: May 27, July 1, August 5 (tentative), August 19, September 16 and October 7. All meetings will be scheduled to start at 9:00 a.m. except for the September 16 meeting which will start promptly after adjournment of the Annual Meeting to be held on the same date.

**IX. Announcements Made without Discussion**

Katherine Huntington, Manager of Special Events, informed the group that 2017 Special Events would likely include a pig roast and dance.

Brewster Blackall, Manager of the QCBFD Marina, reported that the dock decking has been repaired.

**X. Adjournment**

A **motion** was made to adjourn the meeting at approximately 10:45 a.m.. The motion was seconded and **passed** unanimously.

Respectfully submitted,  
Thomas R. Wildman, Clerk  
Quonochontaug Central Beach Fire District